

## **City of Rockville Board of Supervisors of Elections**

### **Minutes**

Thursday, April 24, 2014

3:00 p.m. – 5:00 p.m.

Diamondback Terrapin Conference Room

**Members Present:** Chair Lois Neuman, Graham Johnson, Brigitta Mullican and Stephen Weiner.

**Absent:** Carol Millman

**Staff Present:** City Clerk Doug Barber, City Attorney Debra Daniel and Assistant to the City Clerk Sara Ferrell.

The Board of Supervisors of Elections convened at 3:06 p.m. on Thursday, April 24, 2014, in the Diamondback Terrapin Conference Room.

### **Convene**

Chair Neuman opened the meeting and welcomed all those present.

### **Questions to Board of Supervisors of Elections**

There were no questions to the Board. City Clerk Barber provided a status update on the two letters received by the Board: April 20, 2014, letter from Jim Marrinan and April 17, 2014, letter from Drew Powell. Mr. Barber noted that the response to Mr. Marrinan had been signed by Chair Neuman and sent in today's mail and that Mr. Powell's letter had been drafted and is being reviewed by the chair.

### **Follow-up - 2013 Election Report**

The Board reviewed draft #7 of the Executive Summary and Elections Cycle Options for final edits. After a lengthy discussion of draft, the Board decided to keep the two documents separate and to ensure that all revisions had been captured and agreed upon before sending the final version to the Mayor and Council.

The Board asked for clarification from City Attorney Daniel of the next steps for any proposed changes to the City Charter or Code if the Mayor and Council moves the election cycle to coincide with the Presidential election. Ms. Daniel noted that it

would depend on what the Board decided to propose once the Mayor and Council made its decision on how to proceed on the advisory referenda.

### **Old/New Business**

Assistant to the City Clerk Ferrell advised that visits to tour the two sites for consideration for the District # 7 polling place for the 2015 Election, Lutheran Church of the Cross on Falls Road and the Latvian Lutheran Church on Hurley Avenue will be visited on May 2, 2014. Ms. Ferrell noted that she will send an email confirming the time of the site visits to Chair Neuman and Boardmember Johnson.

The Board provided City Attorney Daniel direction on how to respond to Mr. Powell's letter regarding his concerns on transferring funds from outside the City municipal election system and vice/versa. In particular, the Board concluded that sections 8-76 and 8-78 generally applied to the question posed. The Board further concluded that no specific allegations were raised in the letter.

Chair Neuman reminded the Board to attend the Mayor and Council meeting of May 12, 2014, as the Mayor and Council would be discussing the 2013 ballot referenda questions.

Chair Neuman also mentioned to the Board that the following meetings scheduled in May would be used to work on the future work assignments of the Board.

### **Future Meetings**

Thursday, May 1, 2014 (3:00 p.m. – 5:00 p.m.)  
Thursday, May 15, 2014 (3:00 p.m. – 5:00 p.m.)  
Thursday, May 22, 2014 (3:00 p.m. – 5:00 p.m.)

### **Adjournment**

There being no further business, the meeting adjourned at 5:25 p.m.

**Motion:** to adjourn.

Moved by Boardmember Johnson, seconded by Boardmember Weiner, and approved unanimously.